

LIVERPOOL PEACE PROMS, M&S ARENA
3pm SATURDAY JANUARY 26, 2019
LOGISTICS PLANS

CHOIR SCHEDULE

12:00noon	- Schools with special seating requirements should arrive first.
12:30pm	- All other schools arrive ECHO Arena and go straight to designated choir Block. (Stewards will guide you). - Store coats and lunches under seats.
1pm – 1:40pm	- Rehearsal with Orchestra and Soloists. MAKE SURE TO BE IN PLACE READY TO START REHEARSAL AT 1PM
1:40 – 2:40pm	- Break and Toilet. The area behind the choir seating, including the toilets, will cordoned off for use by choirs only. (Not public) - Children should have their lunch under their seat. Teachers should pass around Bin Bags to collect rubbish. - Ensure that choirs use toilet facilities
2:40pm	- Return to places
3pm – 5:30pm	- Concert

BEFORE THE SHOW: DROP OFF

Parent/Guardian Drop-offs –

- Parents should stop at the Taxi Rank on the **Riverside** of the Arena and bring their children/child directly to their teacher who will be waiting outside at the **Riverside entrance**. Parents may not enter the Arena. (NOTE: If weather conditions are adverse, Teachers will wait inside the door at the Riverside entrance)
- Teachers should gather their full group before moving into their designated BLOCK.
- Parking in the Taxi Rank area is limited to 5 minutes. If parents expect to stay longer, they should use the pay and display car parks on site, in the Q park in Liverpool 1 or in the alternative car parks in the area
- Parents should not park on the road as this will cause traffic congestion.

Coach Drop Off – LOADING BAY 3

- Teachers should exchange mobile phone numbers with your coach driver.
- Please direct your coach to **LOADING BAY 3** where the children can alight. Coaches can park here.
- Schools groups will be met here by stewards who will direct you to your designated Block.

When Filling Seats

- **Do not leave any empty seats. Teachers sit on the outside edge along the steps.**

Coaches should have the name of the school on the front window on an A3 SHEET to allow teachers to find their coach easily on egress.

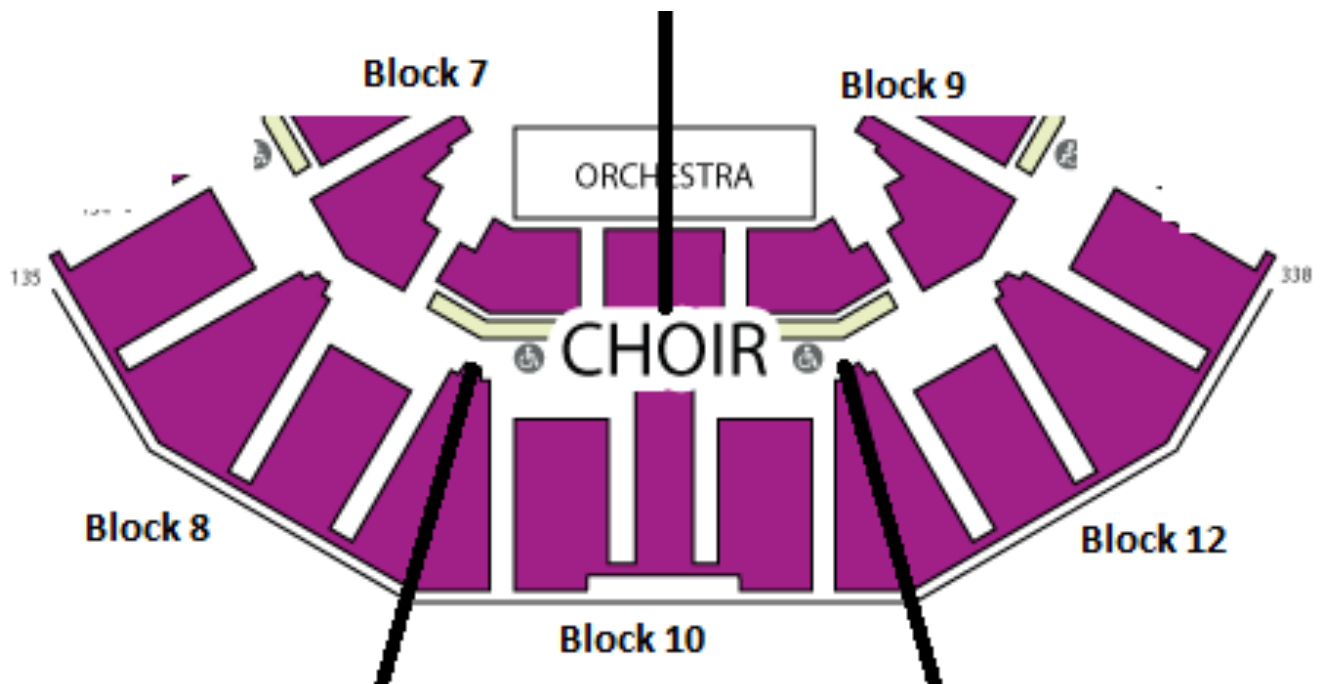
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SEAT ALLOCATIONS FOR CHOIRS

Seats have been allocated according to BLOCKS. The MAP and table below shows the BLOCK your choir is sitting in.

- Please let Parents know which block their child is seated in. The Box Office at the Echo has this plan and can advise parents as to where they should sit. However, they have said that all children will be visible from all angles.

MAP SHOWING CHOIR BLOCKS



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CHOIR BLOCKS & EXIT DOORS

SCHOOL NAME	ADDRESS	TOT	BLOCK	EXIT /MEETING POINT
All Saints Catholic Primary School	Bootle	47	10	BUS. Loading Bay 3
Bedford Primary School	Bootle	24	9	Riverside Exit 6
Bickerstaff Vol Controlled Primary School	Bickerstaffe	35	9	BUS. Loading Bay 3
Black Horse Hill Junior School	West Kirby	23	7	Cityside Exit 1
Brookdale Primary School	Greasby	31	10	Cityside Exit 3
Brookhurst Primary School	Bromborough	28	10	Cityside Exit 3
Childwall Abbey School	Childwall	19	9	Riverside Exit 6
Childwall Church of England PS	Woolton Road	104	7	Cityside Exit 1
Christ Church CofE Controlled PS	Bootle	26	10	Cityside Exit 3
Cronton CofE Primary School	Cronton	24	10	Cityside Exit 3
Delph Side Community Primary School	Skelmersdale	29	7	Cityside Exit 1
Devonshire Park Primary School	Birkenhead	32	10	Cityside Exit 3
Fairfield Primary School	Widnes	11	9	Riverside Exit 6
Great Crosby Catholic Primary School	Sefton	42	8A	Cityside Exit 2
Holy Spirit Catholic Primary School	Parr, St. Helens	36	10	Cityside Exit 3
Knotty Ash Primary School	Thomas Lane	12	9	BUS. Loading Bay 3
Ladymount Catholic Primary School	Pensby	66	12B	Riverside Exit 6
Longmoor Community Primary School	Hall Lane	38	10	Cityside Exit 3
Mawdesley St Peter's CofE PS	Mawdesley	20	8B	Cityside Exit 1
Moreton Christ Church CofE PS	Moreton	57	12A	Riverside Exit 5
Norman Pannell School	Brownbill Bank	27	12A	Riverside Exit 5
Our Lady and St Philomena's RC PS	Sparrow Hall	36	10	Cityside Exit 3
Parbold Douglas CofE Academy	Parbold	38	10	Cityside Exit 3
Park Brow Community Primary School	Kirkby	32	10	BUS. Loading Bay 3
Pleasant Street Primary School	Pleasant St	32	12A	BUS. Loading Bay 3
Rice Lane Primary School	Brockenhurst Rd	33	10	Cityside Exit 3
Rimrose Hope CofE Primary School	Seaforth	35	10	Riverside Exit 4
Rudston Primary School	Rudston Road	67	9	BUS. Loading Bay 3
Scotforth St Paul's CofE P & N School	Lancaster	54	8B	Cityside Exit 2
Springwell Park Community PS	Bootle	37	10	Riverside Exit 4
St Aloysius Catholic Primary School	Hyton with Roby	29	10	Cityside Exit 3
St Andrew's CofE Primary School	Warrington	35	9	BUS. Loading Bay 3
St Andrew's Maghull CofE Primary School	Maghull	64	7	Cityside Exit 1
St Anne's Catholic Primary School	Sutton	26	10	BUS. Loading Bay 3
St Anne's Catholic Primary School	Overbury St	23	12A	Riverside Exit 5
St Anne's Catholic Primary School	Huyton	31	12A	Riverside Exit 5
St Augustine's Catholic Primary School	Preston	37	8B	Cityside Exit 1
St Austin's Catholic Primary School	Riverbank Rd	46	12A	Riverside Exit 5

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St Bridget's Catholic Primary School	Warrington	16	8B	Cityside Exit 2
St Brigid's Catholic Primary School	Stockbridge	21	12A	Riverside Exit 5
St Charles' Catholic Primary School	Aigburth	24	12A	Riverside Exit 5
St Columba's Catholic Primary School	Knowsley	38	12A	Riverside Exit 5
St Francis de Sales Catholic Junior School	Hale Road	53	8B	BUS. Loading Bay 3
St Gregory's Catholic PS, Preston	Preston	22	8B	Cityside Exit 2
St Ignatius' Catholic Primary School	St. Ignatius Sq	16	8B	BUS. Loading Bay 3
St John Bosco Catholic Primary School	Maghull	26	10	Riverside Exit 4
St John's Church of England PS	Waterloo	23	8B	BUS. Loading Bay 3
St Joseph's Catholic Primary School Upton	Upton	33	7	BUS. Loading Bay 3
St Kentigern's Catholic Primary School	Blackpool	23	8B	BUS. Loading Bay 3
St Luke's Church of England PS	Formby	49	7	Cityside Exit 1
St Nicholas Church of England PS	Blundellsands	26	9	Riverside Exit 6
St Nicholas's Catholic Primary School	Liverpool	22	8B	Cityside Exit 1
St Patrick's Catholic Primary School	Liverpool	29	8B	Cityside Exit 1
St Peter's Catholic Primary School	Prenton	26	12A	Riverside Exit 5
St Peter's CofE Primary School	St Helens	29	12A	BUS. Loading Bay 3
St Philip's CofE Controlled Primary School	Litherland	47	10	Riverside Exit 4
St Richard's RC Primary School	Skelmersdale	16	10	Riverside Exit 4
St Vincent's Catholic Primary School	Warrington	19	8B	Cityside Exit 2
Stockbridge Village Primary School	Stockbridge	17	10	BUS. Loading Bay 3
Summerhill Primary School	Maghull	15	12A	Riverside Exit 5
Sutton Manor Community Primary School	St Helens	26	12A	Riverside Exit 5
The Liverpool Signing Choir	Dovecot	27	9	Riverside Exit 6
The Sylvester Primary School	Huyton	40	8A	BUS. Loading Bay 3
Thurstaston Dawpool CofE PS	Thurstaston	49	10	Riverside Exit 4
Valewood Primary School	Crosby	43	9	Riverside Exit 6
Whitefield Primary School	Liverpool	44	8B	Cityside Exit 2
Woodchurch CofE Primary School	Woodchurch	23	10	BUS. Loading Bay 3

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AFTER THE SHOW

All pupils being picked up from the Arena by parents/guardians should remain in their designated seat.

- **ALL AUDIENCE** should leave the arena first. All choirs should remain seated. Audience members who are picking up children should exit the Arena, go to their designated meeting DOOR, and wait outside. **Please ensure that parents / guardians know their DOOR, and wait outside**

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- **SCHOOLS LEAVING BY COACH:**

Schools leaving by coach should leave immediately. Buses will be at LOADING BAY 3, where you were dropped

- **PUPIL PICK UP FOR PARENTS / GUARDIANS IN THE AUDIENCE**

When the audience has cleared from the Arena, all remaining school groups will be advised to leave, ONE BLOCK AT A TIME, and go to the designated EXIT DOOR. Teachers should keep their group inside and hand students out through the doors to parents/guardians waiting outside. **Please ensure that parents / guardians know their DOOR, and wait outside.**

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MAP SHOWING EXIT DOORS / MEETING POINT



Exit point 1 – Cityside

Exit point 2 – Cityside

Exit point 3 – D End Cityside fire exit

Exit point 4 – D end Riverside fire exit

Exit point 5 – River side

Exit point 6 – Riverside

All exit points are on the concourse level of the arena. Parents/carers should wait externally to collect their children.

GENERAL INFORMATION FOR TEACHERS

- **RECOMMENDED TEACHER/CHAPERONE : PUPIL RATIO is 1 : 15.** There must be a minimum ratio of 1 Teacher to 15 Children with a minimum of 2 teachers per school. At least 1 Teacher will be required to remain with the Children at all times.
- We recommend that LEADERS allocate 15 children to each teacher so that each teacher knows exactly the 15 children they are responsible for.
- All chaperones should wear a badge indicating their School Name and their position e.g. Teacher/SNA/Parent etc.
- Choirs will be asked to go directly to their performance positions on arrival at the Arena.
- Choirs should be in their performance positions **2 hours** before the performance begins.
- Choirs who anticipate lengthy travel times will need to factor in comfort breaks and allow extra time.
- The pre-concert rehearsal must start at **1pm**. Any choir arriving late will be allowed to join the rehearsal during breaks between songs.
- Choirs have a 1 hour rehearsal and 40 minute break before the concert begins.
- Choirs should be in their performance positions 20 mins before the concert begins.
- Children should bring a snack and drink in a small plastic or paper bag, so that it can be easily disposed of (no rucksacks, school bags, hold-alls etc). Teachers and chaperones should bring **bin bags** to clear away rubbish.
- Please ensure that all belongings e.g. coats are stored under the seats and out of sight during performance.
- Please ensure that all belongings are kept clear of aisles, exits and fire-fighting equipment.
- Teachers sit with their group during the rehearsal and concert, and supervise them at all times. **Teachers should sit at the end of the seat rows.**

Concert etiquette

- Teachers should switch off mobile phones before the concert starts. **Be sure to switch them back on at the end.**
- Children should not have mobile phones/tablets or electronic devices of any kind.
- No recording of the rehearsals or performance is permitted.
- Once the concert begins, the choirs remain in performance positions at all times. No one is permitted to leave the stage/risers before concert ends. Please ensure that your children do not go in and out to the bathroom during rehearsal or concert. **Choirs may not leave performance positions at the interval except where it is necessary.**
- All Teachers/SNA/Chaperones in attendance should join in the singing and dance moves.
- Teachers should ensure that all rubbish is collected in bin liners
- Switch on mobile phones when the concert has ended.

CHOIR UNIFORM

- Choir members must wear a plain white t-shirt/shirt/blouse (no logos) and dark bottoms (uniform bottoms are fine – skirt and tights or trousers)
- On the day of the concert, choirs should arrive dressed in their choir uniform as there are no changing facilities.
- **TEACHERS** Teachers should dress in semi-formal / cocktail black

NB Toilet: Choirs are asked not to leave their positions once the concert begins so please ensure they use the toilet during the break before the concert. Children should not be allowed to the toilet facilities unaccompanied. A teacher should accompany them.

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2019 CONCERT PLAY LIST

FIRST HALF

Sing Sing Sing
Make Some Noise
You'll Never Walk / Climb
Breakout
Matilda
Abba
Zombie
Impossible
To Glory
Boogie Medley

SECOND HALF

Greatest Showman
Who Wants to Live Forever
Flight of the Silverbird
I Sing Out
Let Me Entertain You
Purple Rain
Adventure of a Lifetime
Pop Medley 2019
Dance Medley
You're the Voice
Sing Sing Sing